

Government of India



INCOME-TAX DEPARTMENT

ACKNOWLEDGEMENT

Received with thanks from M/s. _____ a
return of income and return of fringe benefits in Form No.1 for assessment year 2006-07, having the following
particulars.

(a)	PAN	
(b)	Gross total income	
(c)	Deductions under Chapter VI-A	
(d)	Total income [(b) – (c)]	
(e)	Tax paid	
	(i) TDS/ TCS	
	(ii) Advance tax	
	(iii) Self-assessment tax	
	(iv) Total of [(1) + (ii) + (iii)]	
(f)	Value of fringe benefits	
(g)	Tax paid	
	(i) Advance fringe benefit tax	
	(ii) fringe benefit tax on self-assessment	
	(iii) Total of [(i) + (ii)]	

Acknowledgement No _____ , Date of Receipt _____ , Ward/ Circle/ Range _____

Seal

Name and signature of the Official
receiving the return

[See rule 12 of Income-tax Rules, 1962]

RETURN OF INCOME AND THE RETURN OF FRINGE BENEFITS

ASSESSMENT YEAR- 2006-07

For companies other than those claiming exemption under section 11

- Please follow instructions and fill in relevant Schedules.
- PAN must be quoted.
- Use block letters only.
- Details filled in this return and its Schedules have to be first compulsorily transmitted electronically [Please see instruction No. 7]
- Please do not enclose any statement showing the computation, TDS Certificate, proof of payment of Advance Tax or Self-Assessment Tax, audit report or any other document. If enclosed, same shall be returned by the official receiving the return.
- All documents and other evidences in support of the computation of the Tax payable and Tax Paid should be retained by the Assessee for verification by the Income Tax Authorities, if necessary.

ACKNOWLEDGEMENT	
For Office use only	
Receipt No.	Date
Seal and Signature of Receiving Official	

**PART-A
GENERAL**

1. PERMANENT ACCOUNT NUMBER (PAN)

2. NAME

3. Date of incorporation (DD-MM-YYYY) - -

4. ADDRESS
(Flat No./Door/House No., Premises,
Road, Locality/ Village, Town/ District,
State/ Union territory, in that order)

5. Is there any change in Address? (If Yes write 1, and if No write 2)

6. Telephone number: STD Code: Number

7. e-mail ID:

8. Ward/Circle/ Range

9. If there is change in jurisdiction, state old Ward/ Circle/ Special Range

10. Section under which this return is being filed* Return of Income Return of fringe benefits

11. Whether Original or Revised Return? (If original write 1, and if revised write 2)
If revised, Receipt No. and date of filing original return. and - -

12. Is this your first return? (If Yes write 1, and if No write 2)

13. Nature of business or profession

Manufacturing <input type="checkbox"/>	Trading <input type="checkbox"/>	Manufacturing-cum-trading <input type="checkbox"/>	
Services <input type="checkbox"/>	Profession <input type="checkbox"/>	Other <input type="checkbox"/>	

14. Are you liable to maintain accounts as per section 44AA? (If Yes write 1, and if No write 2)

15. Are you liable to audit under section 44AB(a)/(b)? (If Yes write 1, and if No write 2)
If yes, date of audit report. - -

16. Are you liable to audit under section 44AB(c) read with sections 44AD/44AE/44AF/44BB/44BBB? (If Yes write 1, and if No write 2)
If yes, date of audit report. - -

17. Do you have any income referred to in sections 10A/10AA/10B/10BA? (Schedule-9) (If Yes write 1, and if No write 2)

18. Residential Status (if resident write 1, if non-resident write 2, and if resident but not ordinarily resident write 3)

19. In the case of non-resident, is there a permanent establishment (PE) in India (If Yes write 1, and if No write 2)

20. Have you claimed any double taxation relief?

(i) under agreement with any country (If Yes write 1, and if No write 2)

(ii) in respect of a country with which no agreement exists (If Yes write 1, and if No write 2)

21. In the case of resident, is there a permanent establishment (PE) outside India? (If Yes write 1, and if No write 2)

22. Particulars of Bank Account (Mandatory in refund cases) (Schedule-18)

23. Income not to be included in total income (exempt income) [Schedule-13]

* Please fill the relevant Code: Return of Income - Sec. 139 - , Sec. 142 - , Sec. 148 -
Return of fringe benefits - Sec. 115WD(1) - , Sec. 115WD(2) - , Sec. 115WH -

BALANCE SHEET

1.	Sources of funds		
	(a) Shareholder's funds:		
	(i) Capital	9001	
	(ii) Reserve and surplus	9005	
	(b) Loan funds:		
	(i) Secured loans	9010	
	(ii) Unsecured loans	9015	
	Total: [a(i) + a(ii) + b(i) + b(ii)]	9020	
2.	Application of funds		
	(a) Fixed assets:		
	(i) Gross: block	9025	
	(ii) Depreciation	9030	
	(iii) Capital work-in-progress	9035	
	(b) Investments	9040	
	(c) Current assets, loans and advances:		
	(i) Inventories	9045	
	(ii) Sundry debtors	9050	
	(iii) Cash and bank balances	9055	
	(iv) Loans and advances	9060	
	(d) Current liabilities and provisions:		
	(i) Liabilities	9065	
	(ii) Provisions	9070	
	(e) Net current assets	9075	
	(e) (i) Miscellaneous expenditure to the extent not written off or adjusted	9080	
	(ii) Profit and loss account	9085	
	Total [a(i) + a(ii) + a(iii) + (b) + c(i) to c(iv) - d(i) - d(ii) + e(i) + e(ii)]	9090	

PROFIT AND LOSS ACCOUNT

1.	Sales (net of returns)/ Gross receipts of business		
2.	Miscellaneous income	9255	
3.	Closing Stock	9260	
4.	Total of [(1) + (2) + (3)]	9265	
5.	Opening Stock	9270	
6.	Purchases (net of returns)	9275	
7.	Freight	9280	
8.	Consumption of stores and spare parts	9285	
9.	Power and fuel	9290	
10.	Rents	9295	
11.	Repairs to building	9300	
12.	Repairs to machinery	9305	
13.	Salaries, wages and bonus	9310	
14.	Workmen and staff welfare expenses	9315	
15.	Insurance	9320	
16.	Rates and taxes excluding taxes on income	9325	
17.	Bad debts	9330	
18.	Provision for bad and doubtful debts	9335	
19.	Interest	9340	
20.	Sales promotion including publicity (other than advertisement)	9345	
21.	Advertisement	9350	
22.	Commission	9355	

23.	Travelling expenses including foreign travelling	9360	<input type="text"/>
24.	Other / Miscellaneous expenses	9365	<input type="text"/>
25.	Contribution to Provident Fund and other funds	9370	<input type="text"/>
26.	Other provisions	9375	<input type="text"/>
27.	Depreciation	9380	<input type="text"/>
28.	Total [(5) to (27)]	9385	<input type="text"/>
29.	Profit before tax (PBT) [(4) – (28)]	9390	<input type="text"/>

OTHER INFORMATION

(Items 9 to 21 are optional in a case not liable for audit under section 44AB)

1.	Funds raised/ inflow during the previous year by way of		
	(a) Equity share	9500	<input type="text"/>
	(b) Preference share	9505	<input type="text"/>
	(c) Similar instruments	9510	<input type="text"/>
	(d) Bonds	9515	<input type="text"/>
	(e) Debentures	9520	<input type="text"/>
	(f) Secured loans	9525	<input type="text"/>
	(g) Unsecured loans	9530	<input type="text"/>
	(h) External commercial borrowings	9535	<input type="text"/>
	(i) Term loans from		
	(1) Financial institutions	9540	<input type="text"/>
	(2) Scheduled banks	9545	<input type="text"/>
	(j) Sale of instruments held as investment	9550	<input type="text"/>
	(k) Dividends and interest received other than received by financial enterprises	9555	<input type="text"/>
2.	Total [1(a) to 1(k)]	9560	<input type="text"/>
3.	Details of increase in cash credit limits allowed by banks		
	(i) Cash credit limit as on the last day of the immediately preceding previous year	9565	<input type="text"/>
	(ii) Additional limits sanctioned during the previous year	9570	<input type="text"/>
4.	Percentage increase in funds employed as compared to the immediately preceding previous year		9585 <input type="text"/>
5.	Percentage increase in sales as compared to the immediately preceding previous year		9580 <input type="text"/>
6.	Capital expenditure during the year in the purchase of		
	(a) land	9585	<input type="text"/>
	(b) buildings (including residential accommodation/ quarters for employees)	9590	<input type="text"/>
	(c) plant and machinery	9595	<input type="text"/>
	(d) securities	9600	<input type="text"/>
	(e) other business(es)	9605	<input type="text"/>
	(f) any other capital expenditure	9610	<input type="text"/>
7.	(a) Method of accounting, (if mercantile write 1, if cash write 2)		9615 <input type="text"/>
	(b) Is there any change in method of accounting (If Yes write 1, and if No write 2)		9620 <input type="text"/>
	(c) Effect on the profit or loss because of deviation, if any, in the method of accounting employed in the previous year from accounting standards prescribed under section 145A .	9625	<input type="text"/>
8.	(a) Method of valuation of closing stock employed in the previous year, raw material <input type="text"/> finished goods <input type="text"/>	9630	9635
	(if at cost or market rates whichever is less write 1, if at cost write 2, if at market rate write 3)		
	(b) Is there any change in stock valuation method (If Yes write 1, and if No write 2)		9640 <input type="text"/>
	(c) Effect on the profit or loss because of deviation, if any, from the method of valuation prescribed under section 145A .	9645	<input type="text"/>
9.	Amounts not credited to the profit and loss account, being -		
	(a) the items falling within the scope of section 28;	9650	<input type="text"/>
	(b) the proforma credits, drawbacks, refunds of duty of customs or excise, or refunds of sales tax, where such credits, drawbacks or	9655	<input type="text"/>

	(b) the proforma credits, drawbacks, refunds of duty of customs or excise, or refunds of sales tax, where such credits, drawbacks or refunds are admitted as due by the authorities concerned;	9655	
	(c) escalation claims accepted during the previous year;	9660	<input type="text"/>
	(d) any other item of income;	9665	<input type="text"/>
	(e) capital receipt, if any.	9670	<input type="text"/>
10.	Amount admissible under sections 33AB, 33ABA, 33AC, 35, 35ABB, 35AC, 35CCA, 35CCB, 35D, 35E:-		
	(a) debited to the profit and loss account	9675	<input type="text"/>
	(b) not debited to the profit and loss account.	9680	<input type="text"/>
11.	(a) Any sum paid to an employee as bonus or commission for services rendered, where such sum was otherwise payable to him as profits or dividend. [section 36(1)(ii)]	9685	<input type="text"/>
	(b) Any sum not paid upto due date to the concerned authorities under section 36(1)(va) out of sum received from employees towards contributions to any provident fund or superannuation fund or any other fund mentioned in section 2(24)(x).	9690	<input type="text"/>
12.	Amounts debited to the profit and loss account, being:-		
	(a) expenditure of capital nature;	9695	<input type="text"/>
	(b) expenditure of personal nature;	9700	<input type="text"/>
	(c) expenditure on advertisement in any souvenir, brochure, tract, pamphlet or the like, published by a political party;	9701	<input type="text"/>
	(d) expenditure incurred at clubs,-		
	(i) as entrance fees and subscriptions;	9705	<input type="text"/>
	(ii) as cost for club services and facilities used;	9710	<input type="text"/>
	(e) (i) expenditure by way of penalty or fine for violation of any law for the time being in force;	9715	<input type="text"/>
	(ii) any other penalty or fine;	9720	<input type="text"/>
	(iii) expenditure incurred for any purpose which is an offence or which is prohibited by law;	9725	<input type="text"/>
	(f) amounts inadmissible under section 40(a);	9730	<input type="text"/>
	(g) interest, salary, bonus, commission or remuneration inadmissible under section 40(b)/ 40(ba);	9735	<input type="text"/>
	(h) amount inadmissible under section 40A(3) read with rule 6DD;	9740	<input type="text"/>
	(i) provision for payment of gratuity not allowable under section 40A(7);	9745	<input type="text"/>
	(j) any sum paid by the assessee as an employer not allowable under section 40A(9);	9750	<input type="text"/>
	(k) Amount of any liability of a contingent nature.	9755	<input type="text"/>
13.	Payments made to persons specified under section 40A(2)(b).	9760	<input type="text"/>
14.	Amounts deemed to be profits and gains under section 33AB or 33ABA or 33AC.	9765	<input type="text"/>
15.	Any amount of profit chargeable to tax under section 41.	9770	<input type="text"/>
16.	Any amount which was disallowed under section 43B in preceding previous year (s) but is allowable during the year	9775	<input type="text"/>
17.	Any amount which is debited to profit and loss account of the previous year but is not allowable under section 43B	9780	<input type="text"/>
18.	State whether sales tax, custom duty, excise duty or any other indirect tax, levy, cess ,impost, etc., is passed through the profit and loss account (If Yes write 1, and if No write 2)	9785	<input type="text"/>
19.	(a) Amount of outstanding Modified Value Added Tax credits in the accounts.	9790	<input type="text"/>
	(b) Amount of income or expenditure of prior period credited or debited to the profit and loss account.(net)	9795	<input type="text"/>
20.	(a) in the case of a trading concern, give quantitative details of the principal item of goods traded:		
	(i) opening stock;	9800	<input type="text"/>
	(ii) purchase during the year;	9805	<input type="text"/>
			<input type="text"/>

- | | | |
|--|------|----------------------|
| (iii) closing stock; | 9810 | |
| (iv) shortage/excess, if any. | 9815 | <input type="text"/> |
| (b) In the case of a manufacturing concern, give quantitative details of the principal item of raw materials, finished products and by-products: | | |
| A. Raw materials: | | |
| (i) opening stock; | 9820 | <input type="text"/> |
| (ii) purchases during the previous year; | 9825 | <input type="text"/> |
| (iii) consumption during the previous year; | 9830 | <input type="text"/> |
| (iv) sales during the previous year; | 9835 | <input type="text"/> |
| (v) closing stock; | 9840 | <input type="text"/> |
| (vi) yield of finished products; | 9845 | <input type="text"/> |
| (vii) percentage of yield; | 9850 | <input type="text"/> |
| (viii) shortage/excess, if any. | 9855 | <input type="text"/> |
| B. Finished products/By-products; | | |
| (i) opening stock; | 9860 | <input type="text"/> |
| (ii) purchase during the previous year; | 9865 | <input type="text"/> |
| (iii) quantity manufactured during the previous year; | 9870 | <input type="text"/> |
| (iv) sales during the previous year; | 9875 | <input type="text"/> |
| (v) closing stock; | 9880 | <input type="text"/> |
| (vi) shortage/excess, if any. | 9885 | <input type="text"/> |
| 21 Accounting ratios with calculations as follows:- | | |
| (a) Gross profit/Turnover; | 9890 | <input type="text"/> |
| (b) Net profit/Turnover; | 9895 | <input type="text"/> |
| (c) Stock-in-trade/Turnover; | 9900 | <input type="text"/> |
| (d) Material consumed/Finished goods produced. | 9905 | <input type="text"/> |

PART-B

COMPUTATION OF INCOME AND TAX THEREON

- | | | |
|--|------|----------------------|
| 1. Income from house property (Sch.-4(12) or Sch. 7(1)(v)) | 702 | <input type="text"/> |
| 2. (a) Income from business or profession [Sch.-1(23) or Sch.-7(2)(v)] | 703 | <input type="text"/> |
| (b) Profits and gains from transactions chargeable to securities transaction tax included in (a) above [Sch.-14(1)(iii)] | 597 | <input type="text"/> |
| 3. Capital gains | | |
| (a) Short-term (under section 111A) [Sch.2(8)] | 710 | <input type="text"/> |
| (b) Short-term (others) [Sch.2(9)] | 704 | <input type="text"/> |
| (c) Total short-term [Sch.2(7) or Sch.7(3)(v)] | 3260 | <input type="text"/> |
| (d) Long-term [Sch.2(20) or Sch.7(4)(v)] | 705 | <input type="text"/> |
| (e) Total capital gains [(c) + (d)] | 776 | <input type="text"/> |
| 4. Income from other sources [Sch.-5(8) or Sch.7(5)(v)] | 706 | <input type="text"/> |
| 5. Gross total income [(1)+(2)+(3)(e)+(4)] | 744 | <input type="text"/> |
| 6. Deductions under Chapter VI-A (Sch.-10) | 747 | <input type="text"/> |
| 7. Total income [(5) – (6)] | 760 | <input type="text"/> |
| 8. Net agriculture income/ any other income for rate purposes (Sch.11) | 762 | <input type="text"/> |
| 9. Tax payable on total income | | |
| (a) at normal rates | 801 | <input type="text"/> |
| (b) at special rates (Sch.-12) | 802 | <input type="text"/> |
| (c) Total [(a) + (b)] | 810 | <input type="text"/> |
| 10. Tax payable under section 115JB (Sch.-15) | 821 | <input type="text"/> |
| 11. Net tax payable, higher of [(9)(c) or (10)] | 826 | <input type="text"/> |
| 12. Rebate under section 88E (Sch.-14) | 818 | <input type="text"/> |
| 13. Net Tax payable [(11)– (12)] | 819 | <input type="text"/> |
| 14. Surcharge on (13). | 828 | <input type="text"/> |
| 15. Education Cess on [(13) + (14)] | 834 | <input type="text"/> |

16.	Tax + Surcharge + Education Cess [(13) + (14) + (15)]	839	
17.	Relief under sections 90/91	836	
18.	Net tax payable [(16) – (17)]	840	
19.	Tax deducted at source [total of column (11) of Sch.-24] and Tax collected at source [total of column (9) of Sch.-25]	870	
20.	Advance tax paid (Sch.-19)	862	
21.	Balance tax payable [(18) – (19) – (20)]	877	
22.	Interest payable under section 234A	842	
23.	Interest payable under section 234B	843	
24.	Interest payable under section 234C	844	
25.	Tax and interest payable [(21) + (22) + (23) + (24)]	880	
26.	Self-assessment tax paid (Sch.-20)	888	
27.	Balance tax and interest payable [(25) – (26)]	883	
28.	Refund due, if any	896	
29.	Additional income tax and interest payable on distributed profits (Sch.-16)	899	
30.	Additional income tax and interest paid out of (29) (Sch.-21)	900	
31.	Balance additional income tax and interest payable [(29) – (30)]	897	
32.	Total tax payable tax [(27) + (31)] or as the case may be [(31) – (28)]	898	

PART-C

COMPUTATION OF FRINGE BENEFITS AND TAX THEREON

1.	Value of fringe benefits for first quarter	8500	
2.	Value of fringe benefits for second quarter	8501	
3.	Value of fringe benefits for third quarter	8502	
4.	Value of fringe benefits for fourth quarter	8503	
5.	Value of total fringe benefits (Sch.-17)	8504	
6.	Fringe benefit tax payable [30% of (5)]	8505	
7.	Surcharge on (6)	8506	
8.	Education Cess on [(6) + (7)]	8507	
9.	Total fringe benefit tax payable [(6) + (7) + (8)]	8508	
10.	Advance fringe benefit tax paid (Sch.-22)	8509	
11.	Balance tax payable [(9) – (10)]	8510	
12.	Interest under section 115WJ	8511	
13.	Interest under section 115WK	8512	
14.	Self-assessment tax paid (Sch.-23)	8513	
15.	Balance tax payable/ refundable [(11) + (12) + (13) – (14)]	8550	

VERIFICATION

I, _____ (full name in block letters), son/ daughter of _____ solemnly declare that to the best of my knowledge and belief, the information given in the return and the schedules thereto is correct and complete and that the amount of total income/ fringe benefits and other particulars shown therein are truly stated and are in accordance with the provisions of the Income-tax Act, 1961, in respect of income and fringe benefits chargeable to income-tax for the previous year relevant to the assessment year _____. I further declare that I am making this return in my capacity as _____ and I am also competent to make this return and verify it.

Date:

Place:

.....
Name and Signature

Certificate of electronically furnishing the details of the Return. (compulsory) (See Instruction No.7)

Certified that I have also furnished the details contained in this return and its Schedules electronically to the designated website vide acknowledgement number ----- dated -----

.....
.....
Name and Signature

SCHEDULE - 1: Computation of income from business or profession

A. From business or profession other than speculative business

1.	Net profit or loss as per consolidated profit and loss account	2500	
2.	Net profit or loss from speculative business included in (i)	2505	

3.	Net profit or loss as per profit and loss account from business or profession other than speculative business [(1) - (2)]	2510	
4.	Income/ receipts credited to profit and loss account considered under other heads of income.	2515	
5.	Expenditure debited to profit and loss account considered under other heads of income.	2520	
6.	Balance profit or loss as per profit and loss account [(3) - (4) + (5)].	2525	
7.	Amount claimed deductible under section 10A/10AA/10B/10BA (Sch.-9)	2530	
8.	Profit or loss from business referred to in following sections included in (6) above.		
	(a) Section 44AD	2535	
	(b) Section 44AE	2536	
	(c) Section 44AF	2537	
	(d) Section 44BB	2538	
	(e) Section 44BBA	2539	
	(f) Section 44BBB	2540	
9.	Balance profit or Loss {(6) - [(7)+ total of (8)(a) to (8)(f)]}	2550	
10.	Net income included in (9) which is exempt		
	(a) Exempt income (Sch.13)	2555	
	(b) Share of income from firm(s)	2556	
	(c) Share of income from AOP/ BOI	2557	
11.	Profit or loss {(9) - [total of (10)(a) to (10)(c)]}	2560	
12.	Depreciation debited to profit and loss account included in (11)	2565	
13.	Depreciation allowable under the Income-tax Act (Sch.3)	2570	
14.	Profit or loss after adjustment for depreciation (11) + (12) - (13)	2575	
15.	Adjustments in accordance with sections 28 to 44	2580	
16.	Deemed income u/s 33AB/ 33ABA/ 35ABB/ 41/ 72A/80HHD/ 80-IA	2585	
17.	Profit or gains computed u/s 44AD/44AE/44AF/44BB/44BBA/44BBB	2590	
18.	Any other income not included in profit and loss account	2595	
19.	Profit or loss from business or profession [(14) + (15) + (16) + (17) + (18)]	2600	
B: Computation of income from speculative business			
20..	Net profit or loss from speculative business as per profit or loss account	2605	
21.	Adjustment in accordance with sections 28 to 44D including depreciation	2610	
22.	Profit or loss from speculative business (20) + (21)	2615	
C: Income chargeable under the head 'Profits and gains'			
23.	Income chargeable under the head 'Profits and gains' [(19) + (22)]	599	
SCHEDULE - 2: Capital gains			
A. Short-term capital gain			
1.	Full value of consideration	607	
2.	Deductions under section 48		
	(i) Cost of acquisition	609	
	(ii) Cost of improvement	610	
	(iii) Expenditure on transfer	611	
3.	Balance [(1) - {(2)(i)+(2)(ii)+(2)(iii)}]	616	
4.	Exemption under sections 54D/54EC/54ED/54G/54GA	3250	
5.	Amount deemed to be capital gains under sections 50B/54D/54EC/54ED/54G/54GA	3255	
6.	Deemed short-term capital gain on depreciable assets	643	
7.	Total short-term capital gain [(3) - (4) + (5) + (6)]	3260	
8.	Short-term capital gain under section 111A included in (7)	650	
9.	Short-term capital gain other than referred to in section 111A [(7) - (8)]	649	
B. Long-term capital gain			
10.	Full value of consideration (other than securities to which proviso to section 112(1) is applicable)	657	
11.	Deductions under section 48		
	(i) Cost of acquisition after indexation	659	
	(ii) Cost of improvement after indexation	660	
		661	

	(i) Cost of acquisition after indexation	659	
	(ii) Cost of improvement after indexation	660	
	(iii) Expenditure on transfer	661	
12.	Balance [(10) – {(11)(i)+(11)(ii)+(11)(iii)}]	666	
13..	Full value of consideration in respect of securities to which proviso to section 112(1) is applicable	3355	
14.	Cost of acquisition/ expenditure on transfer of the assets referred to in (13)	3360	
15.	Balance [(13) – (14)]	3365	
16.	Total long-term capital gain [(12) + (15)]	3270	
17.	Exemption under section 54D/54EC/54ED/54G/54GA	3375	
18.	Balance [(16) – (17)]	3380	
19.	Amount deemed to be capital gains under sections 50B/54D/54EC/54ED/54G/54GA	3385	
20.	Total long-term capital gain [(18) + (19)]	3390	
21.	Income chargeable under the head "CAPITAL GAINS" [(7) + (20)]	3400	

Schedule-3: Depreciation as per Income-tax Act, 1961

Sl. No.	Block of assets	Rate	Written Down Value(WDV) on the first day of previous year	Addition Between 1 st April to 30 th September	Sale consideration or other realisation during the year	(4) + (5) – (6)	Addition Between 1 st October to 31 st March	Depreciation on (7)	Depreciation on (8)	Initial depreciation, if any, on (5) and (8)	Total depreciation (9) + (10) + (11)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
1.	Buildings	(i) 5%									
		(ii) 10%									
		(iii) 100%									
2.	Furniture and fittings	(i) 10%									
		(ii) 15%									
3.	Machinery and plant	(i) 15%									
		(ii) 20%									
		(iii) 30%									
		(iv) 40%									
		(v) 50%									
		(vi) 60%									
		(vii) 80%									
		(viii) 100%									
4.	Intangible assets	25%									
	Total										

Total of column (5) and (8) above

8650

Total of column (12) above

8660

SCHEDULE - 5: Income from other sources

1. Income other than from owning race horse(s):-
 - (a) Dividends(other than those exempt u/s 10 (33)), Gross 460
 - (b) Interest, Gross 461
 - (c) Rental income from machinery, plants, buildings, etc., Gross 462
 - (d) Others, Gross 464
 - (e) Total of (a) to (d) 470
2. Deductions under section 57:-
 - (a) Expenses 3010
 - (b) Depreciation 3015
 - (c) Total [(a) + (b)] 3020
3. Balance [(1)(e) - (2)(c)] 473
4. Income from owning and maintaining race horses 474
5. Deductions under section 57 in relation to (4) 475
6. Balance income from owning and maintaining race horse(s) [(4) – (5)] 476
If loss, write (—) in box
7. Winnings from lotteries, crossword puzzles, races, etc 477
8. Income chargeable under the head “Income from other sources” [(3) + (6) + (7)] 499
If loss, write (—) in box

SCHEDULE - 6: Total income after set off of current year’s losses under section 71

1. Loss arising from house property [(12) of Sche.-4] 8700
2. Loss from business (excluding speculation loss) [(19) of Sche.-1] 8705
3. Loss from other sources (excluding loss from race horses) [(3)+(7)of Sche.-5] 8710

S.No.	Head/ Source of income	Income of current year	House property loss of the current year set off	Business loss (other than speculation loss) of the current year set off	Other sources loss (other than loss from owning race horses) of the current year set off	Current year's income remaining after set off
		(i)	(ii)	(iii)	(iv)	(v)
1.	House property					
2.	Business (including speculation profit)					
3.	Short-term capital gain					
4.	Long-term capital gain					
5.	Other sources (including profit from owning race horses)					

6. Total of Column (v) 8720

SCHEDULE - 7: Statement of set off of unabsorbed losses and allowances brought forward from earlier years

S.No.	Head/ Source of income	Income after set off, if any, of current year's losses as per Schedule 6	Brought forward loss set off	Brought forward depreciation set off	Brought forward allowance under section 35(4) set off	Current year's income remaining after set off
		(i)	(ii)	(III)	(iv)	(v)
1.	House Property					
2.	Business (including speculation profit)					
3.	Short-term capital gain					
4.	Long-term capital gain					
5.	Other sources (including profit from owning race horses)					

6. Total of Column (v) 8730

SCHEDULE - 8: Statement of losses and allowances brought forward from preceding assessment years

and carried forward

S. No.		8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	1 st	Total amount brought forward	Amount set off against current year's income	Amount c/f including current year's amount
--------	--	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	------------------------------	--	--

1. Assessment year
2. Date on which return filed
3. House Property loss
4. Speculation business loss
5. Other business loss
6. Business depreciation
7. Allowance under section 35(4)
8. Loss under "capital gains"
9. Loss from owning race horses

SCHEDULE - 9: Deductions under sections 10A/10AA/10B/10BA

Sl. No.	Section	Is the section applicable, if Yes write 1 and if No write 2	Year Number	Amount claimed deductible
(i)	10A	<input type="checkbox"/>	If not opted out u/s. 10A(8) <input type="checkbox"/>	8800 <input type="text"/>
(ii)	10AA	<input type="checkbox"/>	<input type="checkbox"/>	8805 <input type="text"/>
(iii)	10B	<input type="checkbox"/>	If not opted out u/s. 10B(8) <input type="checkbox"/>	8810 <input type="text"/>
(iv)	10BA	<input type="checkbox"/>	<input type="checkbox"/>	8815 <input type="text"/>
(v)	Total [(i) to (iv)]			8830 <input type="text"/>

SCHEDULE - 10 Deductions under Chapter VIA

Section 80G	242	<input type="text"/>	Section 80-IAB	265	<input type="text"/>
Section 80GGA	248	<input type="text"/>	Section 80-IC	252	<input type="text"/>
Section 80GGB	264	<input type="text"/>	Section 80 JJA	256	<input type="text"/>
Section 80GGC	263	<input type="text"/>	Section 80 JJAA	257	<input type="text"/>
Section 80-IA	292	<input type="text"/>	Section 80 LA	261	<input type="text"/>
Section 80-IB	295	<input type="text"/>			
Total				747	<input type="text"/>

SCHEDULE-11: Income for rate purposes

1. Net agriculture income 762
2. Any other income under Chapter VII 763
3. Total 767

SCHEDULE-12: Income included in Schedules 1, 2, 4 and 5 which is chargeable to tax at special rates

Sl. No.	Nature of income taxable to tax at special rates	Section under which chargeable	Rate of tax applicable	Amount of income	Amount of tax (Rs.)
1.	<input type="text"/>			<input type="text"/>	<input type="text"/>
2.	<input type="text"/>			<input type="text"/>	<input type="text"/>
3.	<input type="text"/>			<input type="text"/>	<input type="text"/>
4.	<input type="text"/>			<input type="text"/>	<input type="text"/>
Total					802 <input type="text"/>

SCHEDULE -13: Income not included in total income (exempt incomes)

- | | | |
|--|------|----------------------|
| (a) Interest | 5501 | <input type="text"/> |
| (b) Dividend income | 5502 | <input type="text"/> |
| (c) Long-term capital gains from transactions on which securities transaction tax paid | 5503 | <input type="text"/> |
| (d) Agriculture income | 5505 | <input type="text"/> |
| (e) Others | 5504 | <input type="text"/> |
| (f) Total | 5520 | <input type="text"/> |

SCHEDULE - 14: Rebate under section 88E

1. Income chargeable under the head "Profit from business or profession" and

8900

1. Income chargeable under the head "Profit from business or profession" and included in the gross total income arising from transactions chargeable to Securities Transaction Tax (STT)
 - (i) being from non speculative business included in (18) of Schedule-2A 8900
 - (ii) being from speculative business included in (3) of Schedule-2B 8905
 - (iii) Total 8910
2. Tax payable on (1)(ii) above on average rate of tax 8915
3. STT paid during the year on the transactions chargeable to STT which have been entered into in the course of business during the year 8920
4. Rebate under section 88E, lower of (2) and (3) 8930

SCHEDULE - 15: Tax payable under section 115JB

1. Whether Profit and Loss Account is prepared in accordance with the provisions of Parts II and III of Schedule VI to the Companies Act, 1956 (If Yes write 1, and if No write 2) 933
2. Whether the Profit and Loss Account referred to in column 7 above has followed the same accounting policies, accounting standards for preparing the profit and loss account and the same method of rates for calculating depreciation as have been adopted for preparing accounts laid before the company at its annual general body meeting? (If Yes write 1, and if No write 2) 934
3. Net profit as shown in the profit and loss account 935
4. Adjustments (if any) – vide first and second proviso to section 115JB 937
5. Adjustments – vide Explanation to section 115JB 938
6. Net effect of (4) and (5) 939
7. Balance, i.e., adjusted book profit under section 115JB [(3) + (6)] 940
8. Tax payable under section 115JB [(7.5% of (7))] 945

Schedule - 16: Tax and interest on distributed profits of domestic companies

1. Date of declaration of distribution or payment of any dividend during the previous year 950 - -
2. Rate of dividend declared, distributed or paid during the previous year
 - (i) Interim (rate %) 951
 - (ii) Final (rate %) 952
3. Amount of any dividend declared, distributed or paid 953
4. Additional Income-tax payable under section 115-O 954
5. Surcharge on (4) 955
6. Education Cess on [(4) + (5)] 963
7. Additional income-tax + surcharge + education cess [(4) + (5) + (6)] 956
8. Interest payable under section 115P 959
9. Additional income-tax + Interest payable [(7) + (8)] 964

SCHEDULE - 17: Value of fringe benefits

	Nature of expenditure (i)	Amount/ Value of expenditure (ii)	Percentage (iii)	Value of fringe benefit (iv) = (ii) x (iii) ÷ 100
1.	Free or concessional tickets provided for private journeys of employees or their family members (The value in column (ii) shall be the cost of the ticket to the general public as reduced by the amount, if any, paid by or recovered from the employee).	<input type="text"/>	100	8551 <input type="text"/>
2.	Contribution to an approved superannuation fund for employees.	<input type="text"/>	100	8552 <input type="text"/>
3.	Entertainment	<input type="text"/>	20	8553 <input type="text"/>
4(a).	Hospitality in the business other than the business of hotel.	<input type="text"/>	20	8554 <input type="text"/>
4(b).	Hospitality in the business of hotel.	<input type="text"/>	5	8555 <input type="text"/>
5.	Conference (other than fee for participation by the employees in any conference)	<input type="text"/>	20	8556 <input type="text"/>
6.	Sales promotion including publicity (excluding any expenditure on advertisement referred to in proviso to section 115WB (2) (D).	<input type="text"/>	20	8557 <input type="text"/>
		<input type="text"/>		<input type="text"/>

7.	Employees welfare		20	8558	
8(a).	Conveyance, tour and travel (including foreign travel) in the business other than the business of construction, or in the business of manufacture or production of pharmaceuticals or computer software.	<input type="text"/>	20	8559	<input type="text"/>
8(b).	Conveyance, tour and travel (including foreign travel) in business of construction, or in the business of manufacture or production of pharmaceuticals or computer software.	<input type="text"/>	5	8560	<input type="text"/>
9(a).	Use of hotel, boarding and lodging facilities in the business other than the business of manufacture or production of pharmaceuticals or computer software.	<input type="text"/>	20	8561	<input type="text"/>
9(b).	Use of hotel, boarding and lodging facilities in the business of manufacture or production of pharmaceuticals or computer software.	<input type="text"/>	5	8562	<input type="text"/>
10(a).	Repair, running (including fuel), maintenance of motor cars and the amount of depreciation thereon in the business other than the business of carriage of passengers or goods by motor car.	<input type="text"/>	20	8563	<input type="text"/>
10(b).	Repair, running (including fuel), maintenance of motor cars and the amount of depreciation thereon in the business of carriage of passengers or goods by motor car.	<input type="text"/>	5	8564	<input type="text"/>
11.	Repair, running (including fuel) and maintenance of aircrafts and the amount of depreciation thereon in the business other than the business of carriage of passengers or goods by aircraft.	<input type="text"/>	20	8565	<input type="text"/>
12.	Use of telephone (including mobile phone) other than expenditure on leased telephone lines.	<input type="text"/>	20	8566	<input type="text"/>
13.	Maintenance of any accommodation in the nature of guest house other than accommodation used for training purposes.	<input type="text"/>	20	8567	<input type="text"/>
14.	Festival celebrations.	<input type="text"/>	50	8568	<input type="text"/>
15.	Use of health club and similar facilities.	<input type="text"/>	50	8569	<input type="text"/>
16.	Use of any other club facilities	<input type="text"/>	50	8570	<input type="text"/>
17.	Gifts	<input type="text"/>	50	8571	<input type="text"/>
18.	Scholarships.	<input type="text"/>	50	8572	<input type="text"/>
19.	Value of fringe benefits	[Total of Column (iv)]		8573	<input type="text"/>
20.	(a) Are you having employees based both in and outside India?			(If Yes write 1, and if No write 2) 8574	<input type="text"/>
	(b) If yes, are you maintaining separate books of account for Indian and Foreign operations?			(If Yes write 1, and if No write 2) 8575	<input type="text"/>
	(c) If separate accounts are not maintained, -				
	(i) Number of employees based in India			8576	<input type="text"/>
	(ii) Total number of employees both in and outside India			8577	<input type="text"/>
	(d) Value of taxable fringe benefits [column 19 x column 20(c)(i) ÷ column 20(c)(ii)]			8578	<input type="text"/>

Schedule - 18: Particulars of Bank Account (Mandatory in Refund cases)

Name of the Bank	MICR Code (9 digit)	Address of Bank Branch	Type of Account (Savings/ Current)	Account Number	ECS (Y/N)

STATEMENTS OF TAXES PAID
Schedule - 19: Advance Income-tax

Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)	Date of deposit (DDMMYY)	Serial No. of challan	Amount (Rs.)	
Date of installment	Upto 15/6 856	16/9 to 15/12 857	16/9 to 15/12 859	16/12 to 15/03 860	16/03 to 31/03 861
Amount					

Total advance tax paid 862

Schedule - 20: Income-tax on self-assessment

Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)	Date of deposit (DDMMYY)	Serial No. of challan	Amount (Rs.)

Total self-assessment tax paid 888

Schedule - 21: Dividend Distribution Tax

	Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)	Date of deposit (DDMMYY)	Serial No. of challan	Amount (Rs.)
115-O/ 115-P					

Total Dividend Distribution Tax and interest thereon paid 900

SCHEDULE - 22: Advance fringe benefit tax

Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)	Date of deposit (DDMMYY)	Serial No. of challan	Amount (Rs.)
Date of instalment	For first quarter 8585	For second quarter 8586	For third quarter 8587	For fourth quarter 8588
Amount				

Total Advance Fringe Benefit Tax paid 8590

Schedule - 23: Fringe Benefit Tax paid on self-assessment

Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)	Date of deposit (DDMMYY)	Serial No. of challan	Amount (Rs.)

Total Fringe Benefit Tax paid on self-assessment 8591

Schedule - 25: Details of tax collected at source:

Please furnish the details in column (1) to (8) on the basis of certificate(s) Form No. 27D issued by the collector(s)

Sl. No.	Name and address of the person who collected the tax	Circle where Return under section 206C(5A) is to be delivered	Tax deduction and Tax collection A/c No. of the collector	Date on which amount received/ debited to the account of buyer or licensee or lessee	Amount received/ debited to the account of buyer or licensee or lessee (Rs.)	Rate at which collected (%)	Tax collected including surcharge and education cess	Amount out of (8) to be allowed as credit during the year
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Total of column (8) above

8860

Total of column (9) above

8865

Instructions for filling up FORM No. 1

(to be detached before filing the return)

GENERAL

1. These instructions though stated to be non-statutory, may be taken as guidelines for filling the particulars in this Form. In case of any doubt, please refer to relevant provisions of the Income-tax Act, 1961 and the Income-tax Rules, 1962.
2. This Form is applicable in case of a company which is not claiming exemption under section 11.
3. This Form is a combined form for return of income and return of fringe benefits.
4. This Form is applicable for Assessment Year 2006-07 only.
5. Please do not enclose any statement showing the computation, TDS/TCS Certificate, proof of payment of Advance Tax or Self-Assessment Tax, audit report or any other document. If enclosed, same shall be returned by the official receiving the return.
6. All documents and other evidences in support of the computation of the tax payable and tax paid and the audit report(s) should be retained by the Assessee for verification by the Income Tax Authorities, if necessary.
7. A company has to follow a two-step procedure to file this return. **First**, transmit this return and schedules thereto electronically (without digital signature) to web-site <http://www.incometaxindiaefiling.gov.in> **and thereafter** file a paper Return. The date of such transmission and acknowledgement number given to you electronically by the Income-tax Department for such transmission be filled in this certificate. **Please note that it is compulsory for corporate assessees to follow this two- step procedure for furnishing the return.**
8. The paper return in this Form is not to be filled in duplicate. Acknowledgement slip attached with this Form be duly filled. On receiving the Form by the receiving official, the same shall be returned to the assessee as the acknowledgement of having received the return.
9. The acknowledgement is deemed to be the intimation. No intimation is separately given unless there is a demand or refund.

10. BRIEF SCHEME OF THE LAW

(1) Computation of total income

- (a) "Previous year" is the financial year (1st April to the following 31st March) during which the income in question has been earned. "Assessment Year" is the financial year immediately following the previous year.
- (b) Total income is to be computed as follows, in the following order:
 - (i) Classify all items of income under the following **heads of income**:
(A) "Income from house property"; (B) "Profits and gains of business or profession"; (C) "Capital gains"; and (D) "Income from other sources". (There may be no income under one or more of these heads of income).
 - (ii) Compute taxable income of the current year (i.e., the previous year) under each head of income separately in the Schedules which have been structured so as to help you in making these computations as per provisions of the Income-tax Act. These statutory provisions decide what is to be included in your income, what you can claim as an expenditure or allowance and how much, and also what you cannot claim as an expenditure/allowance.
 - (iii) Set off current year's headwise loss(es) against current year's headwise income(s) as per procedures prescribed by the law. A separate Schedule is provided for such set-off.
 - (iv) Set off, as per procedures prescribed by the law, loss(es) and/or allowance(s) of earlier assessment year(s) brought forward. Also, compute loss(es) and/or allowance(s) that could be set off in future and is (are) to be carried forward as per procedures prescribed by the law. Separate Schedules are provided for this.
 - (v) Aggregate the headwise end-results as available after (iv) above; this will give you "gross total income".
 - (vi) From gross total income, subtract, as per procedures prescribed by the law, "deductions" mentioned in Chapter VIA of the Income-tax Act. The result will be the total income.

(2) Computation of income-tax, surcharge, education cess and interest in respect of income chargeable to tax

- (a) Compute income-tax payable on the total income. Special rates of tax are applicable to some *specified* items. Include agricultural income, as prescribed, for rate purposes, in the tax computation procedure.
- (b) Compute the tax payable under section 115JB.
- (c) Lower of amounts at (a) and (b) will be the gross tax liability.
- (d) Deduct Rebate u/s 88E, if allowable, in respect of the Securities Transaction Tax paid during the previous year,
- (e) Add surcharge as prescribed by the law on the above tax payable (after rebate).
- (f) Add Education Cess as prescribed on the tax payable (after rebate) plus surcharge.
- (g) Claim relief(s) as prescribed by the law, on account of double taxation and calculate balance tax and surcharge payable. Add interest payable as prescribed by the law to reach total tax, surcharge and interest payable.
- (h) Deduct the amount of prepaid taxes, if any, like "tax deducted at source", "tax collected at source", "advance-tax" and "self-assessment-tax". The result will be the tax payable (or refundable).

(3) Computation of fringe benefits and income-tax, surcharge, education cess and interest in respect of fringe benefits chargeable to tax

- (a) Chapter XII-H of the Act relates to income-tax on fringe benefits paid or deemed to have been paid by an employer to his employees. Previous year 2005-06 is the first year for which the provisions of income-tax on fringe benefits are applicable. Thus, an employer has to furnish the return of fringe benefits for the assessment year 2006-07 and onwards.

- (b) Section 115WB provides the list of fringe benefits provided or deemed to have been provided by an employer to his employees which are chargeable to tax. Section 115WC provides as to how to compute the value of the fringe benefits provided or deemed to have been provided.
- (c) Additional income-tax (fringe benefit tax) is required to be paid by every specified employer at the rate of thirty per cent on the value of such fringe benefits. Surcharge and Education Cess at specified rates are also to be paid on fringe benefit tax (FBT). FBT is payable by an employer even if no income-tax is payable by him on his total income.
- (d) Specified employer means a company, firm, an association of persons or a body of individuals (whether incorporated or not), a local authority and every artificial juridical person. However any person eligible for exemption under section 10(23C) or registered under section 12AA or a political party registered under section 29A of the Representation of the People Act, 1951 is not chargeable to fringe benefits tax.
- (e) The Central Board of Direct Taxes has issued an exhaustive Circular No.8 / 2005 dated 29.8.2005 explaining the provisions relating to fringe benefit tax. In case of any doubt, the assessee may refer to the said circular.

(4) Filing of return

- (a) As mentioned earlier it is a combined form for return of income and return of fringe benefits. In case, a company has furnished a return of income in old Form ITS-1 before the notification of the combined form, may furnish the return of fringe benefits in Form No. 3B.
- (b) A return of income can be filed in any of the following manners:-
 - (i) Under section 139(1), i.e., within the "due date" prescribed by the law; or
 - (ii) Under section 139(3) read with s 139(1) only where a loss is to be carried forward: i.e., within the "due date" prescribed by the law;
 - (iii) Under section 139(4); i.e., after the expiry of the "due date" but before the expiry of one year from the end of the relevant assessment year.
 - (iv) Under section 142(1) i.e, pursuant to a statutory notice calling for the return.
 - (v) Under section 148 i.e., pursuant to a statutory notice u/s 149 for assessing or reassessing total income that has been either not assessed or under-assessed earlier.
 - (vi) Under section 153A i.e., pursuant to a notice u/s 153A(a)
 - (vii) A return filed u/s 139(1) or 139(3) or 142(1) can be revised by filing a fresh return within one year from the end of the relevant assessment year or before the completion of assessment, whichever is earlier.
 - (viii) Incomplete or erroneous returns are liable to be held defective under section 139(9) or even invalid. If held defective, time (usually 15 days, extendable in some circumstances) will be allowed to rectify the defect(s).
- (c) Similarly, a return of fringe benefit can be filed in any of the following manners:
A return of fringe benefit can be filed in any of the following manners:
 - (i) Under section 115WD(1) i.e., within the "due date" prescribed by the law; or
 - (ii) Under section 115WD(3) i.e., after the expiry of the "due date" but before the expiry of one year from the end of the relevant assessment year.
 - (iii) Under section 115WD(2) i.e., pursuant to a statutory notice calling for the return. If an assessee has not filed the return on or before the due date.
 - (iv) Under section 115WH i.e., pursuant to a statutory notice for assessing or reassessing fringe benefits that have been either not assessed or under-assessed earlier.
 - (v) A return filed under section 115WD(1) or 115WD(2) can be revised by filing a fresh return within one year from the end of the relevant assessment year or before the completion of assessment, whichever is earlier.
 - (vi) Incomplete or erroneous returns are liable to be held defective [section 139(9)] or even invalid. If held defective, time (usually 15 days, extendable in some circumstances) will be allowed to rectify the defect(s).

11. SCHEME OF THE FORM

The Scheme of this form follows the scheme of the law as outlined above in its basic form. The Form has been divided into three parts. It also has twenty-five schedules. The details of these parts and the schedules are as under:-

- (i) The first part, i.e., Part-A is spread over first six pages of the return. It seeks general information requiring identificatory and other data and also details of balance sheet, profit and loss account. It also seeks details on some other key issues and also the details which are relevant for computation of taxable income. Some of such details are same which are required to be given by the auditor in the audit report under section 44AB. However, it is optional to fill out such details in case of an assessee whose accounts are not liable to audit under section 44AB.
- (ii) The second part, i.e, Part-B on page 7 is regarding an outline of the total income and tax computation in respect of income chargeable to tax.
- (iii) The third part, i.e, Part-C on page 8 is regarding an outline of the value of fringe benefits and tax computation in respect of fringe benefits chargeable to tax.
- (iv) After Part-C, on page 8, there is a space for a statutory verification.
- (v) After verification, on page 8, there is a space for giving a certificate of transmitting the details of Form and Schedules thereto electronically in accordance with the procedure mentioned in instruction no.7.
- (vi) From page 8 to 18, there are 25 Schedules details of which are as under-
 - (a) Schedule-1: Computation of income under the head Profits and gains of business or profession.
 - (b) Schedule-2: Computation of income under the head Capital gains.

- (c) Schedule-3: Depreciation allowable under the income-tax Act under the head Profits and gains of business or profession.
- (d) Schedule-4: Computation of income under the head Income from House Property.
- (e) Schedule-5: Computation of income under the head Income from other sources.
- (f) Schedule-6: Statement of total income after set off of current year's losses under section 71
- (g) Schedule-7: Statement of total income after set off of unabsorbed loss and allowances brought forward from earlier years.
- (h) Schedule-8: Statement of losses and allowances brought forward from preceding assessment years and carried forward.
- (i) Schedule-9: Statement of deductions under sections 10A/10B/10BA/10AA.
- (j) Schedule-10: Statement of deductions under Chapter VIA
- (k) Schedule-11: Statement of Income to be considered only for rate purposes.
- (l) Schedule-12: Statement of income which is chargeable to tax at special rates
- (m) Schedule-13: Statement of Income not included in total income (exempt incomes)
- (n) Schedule-14: Statement of rebate under section 88E
- (o) Schedule-15: Statement of tax payable under section 115JB
- (p) Schedule-16: Statement of tax and interest on distributed profits of domestic companies
- (q) Schedule-17: Computation of value of fringe benefits
- (r) Schedule-18: Particulars of Bank Account (Mandatory in Refund cases)
- (s) Schedule-19: Statement of advance Income-tax paid
- (t) Schedule-20: Statement of Income- tax paid on self-assessment
- (u) Schedule-21: Statement of Dividend Distribution Tax paid
- (v) Schedule-22: Statement of advance fringe benefit tax paid
- (w) Schedule-23: Statement of Fringe Benefit Tax paid on self-assessment
- (x) Schedule-24: Statement of tax deducted at source on income
- (y) Schedule-25: Statement of tax collected at source:

12. HOW TO FILL UP THE PAGES

- (1) All sheets and items must be filled in the manner indicated therein; otherwise the return maybe liable to be held defective or even invalid. If any sheet is wholly inapplicable, write "---NA---" across that sheet. If any item is inapplicable, write "NA" against that item. Write "Nil" to denote nil figures, and (-) before negative figures. All figures should be rounded off to the nearest one rupee. However, the figures for total income and fringe benefits be finally rounded off to the nearest multiple of ten rupees.
- (2) You are advised to follow the following sequence in filling in the sheets;
 - (i) Part A- Pages 1 to 6 and Schedule-18.
 - (ii) Schedule-1, Schedule-9, Schedule-3 and Schedule-13
 - (iii) Schedule-2, Schedule-4 and Schedule-5.
 - (iv) Schedule-6, Schedule-7 and Schedule-8.
 - (v) Schedule-10.
 - (vi) Schedule-11, Schedule-12 and Schedule-14.
 - (vii) Schedule-15.
 - (viii) Schedule-16.
 - (ix) Schedule-19, Schedule-20 and Schedule-21.
 - (x) Schedule-24 and Schedule-25.
 - (xi) Part B: Computation of total income and tax thereon (page 7).
 - (xii) Schedule-17, Schedule-22 and Schedule-23.
 - (xiii) Part C: Computation of fringe benefits and tax thereon.
 - (xiv) Verification and certificate on page 8.

- (3) Necessary instructions to fill the Parts and Schedules are as under-

Part-A

(i) General

All items are self explanatory. However, following points may kindly be noted.

- (i) Item No. 15&16: The audit report should not be furnished before furnishing the return or attached with the return. Same should be retained with the assessee and should be produced before the Assessing Officer if required by him. In these items, fill the details of date of the audit report.
- (ii) Item 18: Residential status has to be decided in accordance with the provisions of section 6.

(ii) Balance Sheet

- (i) It is a vertical format of balance sheet as prescribed under the Companies Act, 1956. Even, if you have prepared the Balance-sheet in horizontal format for the purposes of the Companies Act, the Balance sheet in this Form has to be filled in vertical format only.
- (ii) The details in the balance sheet be filled out on the basis of accounts prepared for the purposes of the Companies Act.

(iii) Profit and loss account

- (i) The profits and loss account be also filled out on the basis of accounts prepared for the purposes of the Companies Act.

- (ii) If separate profit and loss accounts are maintained for separate businesses, fill out the details on the basis of consolidated profit and loss account.
- (iii) In case any income/ receipt or expense/ loss cannot be specifically covered by the items of the profit and loss account incorporated in this return, please include them in the 'miscellaneous income' or as the case may be in 'other/ miscellaneous expenses'.
- (iv) Other information**
 - (i) The details in items 1 to 6 be also filled out on the basis of accounts prepared for the purposes of the Companies Act.
 - (ii) The details in item No. 9 to 21 be filled on the basis of audit report under section 44AB if the company is liable to audit under section 44AB. However, if audit under section 44AB is not required, it is optional to fill out the details in these items.

Schedules

(A) Schedule-1, Schedule-9, Schedule-3, and Schedule-13

- (i) The computation in **Schedule 1** is to be started on the basis of profit and loss account filled out in Part-A.
- (ii) Item 2 of **Schedule-1** is to exclude the profit or loss from speculative business included in the total profit / loss. Part-B of this Schedule (items 20-22) are meant to compute the income from speculative business separately in accordance with the provisions of the Income-tax Act.
- (iii) Section 44AD, section 44AE, section 44AF, section 44B, section 44BB, section 44BBA and section 44BBB provide for the computation of profit of certain businesses at presumptive figures which necessitate an adjustment to the profit and loss of such business reflected in the profit or loss account. Item No.8 is meant to first remove the net profit from business referred to in these sections. Item No.17 is to include the profit on presumptive figures as provided in the respective section.
- (iv) Fill out **Schedule -9** if you are claiming deduction under section 10A/10AA/10B/10BA in respect of some specified businesses. Item 7 of Schedule 1 is to eliminate such income from the computation of profits and loss. No separate declaration under sections 10A(8) or 10B(8), if any, is required to be made.
- (v) Fill out **Schedule -3** to compute amount of depreciation to be allowed under Income –tax Act. This Schedule should be only in respect of businesses other than (a) businesses referred to in sections 44AD/44AE/44AF/44BB/44BBA/44BBB If income from business referred to in these sections is to be included on presumptive basis, and (b) businesses referred to section 10A/10AA/10B/10BA if deduction under these section(s) is being claimed. Further, for the additions to fixed assets during the year after 30th September in column (8), the rate of depreciation shall be half of the depreciation rates as shown in column (3). It may also be noted that, if amount in column (6) is more than the total of amount in column (4) and (5), the excess shall be adjusted against the amount in column (8). In no case, the amount in column (6) shall exceed the total of column (4) ,(5) and (8). Such excess will, in fact, represent the short term capital gains to be filled in item (6) of Schedule 2.
- (vi) Fill out **Schedule -13** if you have certain exempt income. Item 10 of Schedule 1 is to eliminate such income from the computation of profits and loss .if such income is included in profit and loss account. The income shown in Schedule-13 or in Item 10 of Schedule-1 should be net of the expenses incurred in relation to such income.

(B) Schedule-2, Schedule-4, and Schedule-5

(i) Schedule-2

- (a) For filling out schedule-2, if more than one short-term capital asset / long-term capital asset has been transferred, make the computation separately. However, details be filled in a consolidated way for all the assets in this Schedule.
- (b) For computing long-term capital gain cost of acquisition and cost of improvement has to be indexed in accordance with provisions of section 48. The following cost inflation index has been notified by the Central Government for the purposes of section 48.

Sl.No.	Financial Year	Cost Inflation Index
1.	1981-82	100
2.	1982-83	109
3.	1983-84	116
4.	1984-85	125
5.	1985-86	133
6.	1986-87	140
7.	1987-88	150
8.	1988-89	161
9.	1989-90	172
10.	1990-91	182
11.	1991-92	199
12.	1992-93	223
13.	1993-94	244
14.	1994-95	259
15.	1995-96	281
16.	1996-97	305
17.	1997-98	331

18.	1998-99	351
19.	1999-2000	389
20.	2000-2001	406
21.	2001-2002	426
22.	2002-2003	447
23.	2003-2004	463
24.	2004-2005	480
25.	2005-2006	497

- (c) In items 13 to 14, long term capital gain from securities to which proviso to section 112(1) is applicable, may be calculated separately. If tax computed at the rate of 10% on capital gains so computed in item 15 is less than 20% of capital gains computed after indexing, only then, item 15 shall be filled, otherwise, include the computation of such gains in items 10 to 12.
- (d) Long term capital loss can not be set-off against any other income during the year. Same is allowed to be carried forward up to 8 years and can be set off only against long term capital gains.
- (e) Short term capital loss can be set-off only against long term capital gains during a year. Amount not set off is allowed to be carried forward up to 8 years and can be set off only against capital gains.

(ii) Schedule -4-

- (a) If there are four or less than four house properties, fill out the details for each property in this Schedule. If there are (more than four house properties, the details of remaining properties be filled in a separate sheet in the format of this Schedule. and attach this sheet with this return. The results of all the properties be filled in last column of this Schedule.
- (b) Annual lettable value means the amount for which the house property may reasonably be expected to let from year to year, on a notional basis: Deduction for taxes paid to local authority shall be available only if the property is in the occupation of a tenant, and such taxes are borne by the assessee and not by the tenant and have actually been paid during the year.
- (c) Deduction is available for unrealized rent in the case of a let-out property. If such a deduction has been taken in an earlier assessment year, and such unrealized rent is actually received in the assessment year in question, the unrealized rent so received is to be shown in item 10.
- (d) Item 11 relates to enhancement of rent with retrospective effect. Here mention back years' extra rent received thereon, and claim deduction @ 30% of such arrear rent received.

(iii) Schedule-5,-

- i. Against (c) of item 1, indicate the gross income from machinery, plant or furniture let on hire and also such income from building where its letting is inseparable from the letting of the said machinery, plant or furniture, if it is not chargeable to income-tax under the head "Profits and gains of business or profession".
- ii. Income from owning and maintaining race horses is to be computed separately as loss from owning and maintaining race horses cannot be adjusted against income from any other source, and can only be carried forward for set off against similar income in subsequent years.
- iii. Winnings from lotteries, crossword puzzles, races etc., are subject to special rates of tax; hence a separate item is provided.

(C) Schedule-6, Schedule-7 and Schedule-8

(i) Schedule-6,-

- (a) Mention only positive incomes of the current year in column (i), headwise, in the relevant rows.
- (b) Mention current year's loss(es) under any head set off under section 71 against income under any other head, headwise in columns (ii) to (iv), in the relevant rows.
- (c) Mention the end-result of the above inter-head set-off(s) in column (v), headwise, in relevant rows.

(ii) Schedule-7,- Mention only positive incomes of the current year (after set-off of loss in Schedule-6) in column (i), headwise in relevant rows.

(iii) Schedule-8,-

- (a) Loss from owning and maintaining race horses can be carried forward for only four assessment years. For other sources of income losses can be carried forward for eight assessment years.
- (b) Loss from speculative business can not be set off against any other income during the year. Same is allowed to be carried forward and set off against profit from speculative business only. It may please be noted that any such loss for assessment 2006-07 can be carried forward only up to four years.
- (c) Business loss can not be set off against salary income.

(D) Schedule-10,- The total of the deductions allowable is limited to the amount of gross total income. Audit report, or any other document if any, on the basis of which deductions under these sections is available is not to be attached with this return.

(E) Schedule-11. Here give the details of net agricultural income and income under Chapter VII.

(F) Schedule-12. Mention the income included in Schedule-1, Schedule-2, Schedule-4 and Schedule-5 which is chargeable to tax at special rates. The Table is self-explanatory.

(G) Schedule-13. Mention the income which are exempt from tax. Please note that these incomes be computed after deducting the expenses incurred in relation to such incomes.

(H) Schedule-14. Calculate the profits and gains from transactions chargeable to securities transaction tax (STT) which form part of the business activities. The tax on such profit has to be computed at the average

rate of tax. STT paid by you during the year on the transactions forming part of business activities be entered into in item-3. A rebate of STT so paid by you shall be allowed under section 88E as rebate to the extent of income-tax liability computed on such profits at average rate of tax. Form 10DB/ DC is not required to be attached.

(I) Schedule-15. Compute the book profit under section 115JB. The tax liability under said section shall be 7.5 per cent of the book profit so computed. The computation should be based on profit and loss account laid at annual general meeting in accordance with the provisions of section 210 of the Companies Act, 1956. Further, the computation in this Schedule be based on Form 29B. However, Form 29B is not to be attached with the return..

(J) Schedule-16. The principal officer of the company is liable to pay the tax on distributed profits to the credit of the Central Government within 14 days from the date of declaration of any dividend or distribution of any dividend or payment of any dividend, whichever is earliest. Please note that simple interest is chargeable under section 115P at the rate of 1% of delay for every month or part thereof in payment of the tax on distributed profits to the credit of the Central Government.

(K) Schedule-18. In this Schedule, mention the particulars of Bank Account specifying the name of the Bank, the 9 digit MICR Code, address of the Bank Branch, the type of account along with the account number. In case you want the refund, if any, to be credited directly into your bank account, fill in 'Y' in the box 'ECS(Y/N)', or else fill in 'N'.

(L) Schedules-19, 20 and 21- In these Schedules, fill the details of payment of advance income-tax, income-tax on self-assessment, and dividend distribution tax. The details of BSR Code of the bank branch (7 digits), date of deposit, challan serial no., and amount paid should be filled out from the acknowledgement counterfoil.

(M) Schedules-24 and 25- In these Schedules fill the details of tax deducted or collected at source on the basis of TDS or TCS certificates(Form 16A or Form No.27D) issued by the deductor(s) or collector(s). Details of each certificate are to be filled separately in the rows. In case rows provided in these Schedules are not sufficient, please attach a sheet in the same format. However total of TDS/TCS be filled out in the rows provided at the end of these Schedules. It may please be noted that the TDS or TCS certificates are not to be annexed with the Return Form.

Part B

It has been mentioned against various items of this Part as to which figures are to be filled therein. Only following points need to be clarified.

- (i) In item 9(a), fill the details of gross tax liability to be computed at the rate of 30% in case of a domestic company and 40% in case of a company other than a domestic company.
- (ii) In item 14, fill the amount of surcharge to be computed at 10% in case of a domestic company and 2.5% in case of a company other than a domestic company.
- (iii) In item 15, compute the Education Cess at the rate of 2%
- (iv) In item 17, fill the details of total of all double taxation reliefs
- (v) In item 22, compute the interest for defaults in furnishing return of income.
- (vi) In item 23, compute the interest for defaults in payment of advance tax.
- (vii) In item 24, compute the interest for deferment of advance tax.

Schedule-17

- (i) If accounts have been maintained separately for each business, business-wise computation of fringe benefits of the previous year may be carried out and the consolidated figures be given in items 1 to 18.
- (ii) In item 4, any expenditure on or payment for food and beverages provided by the employer to his employees in office or factory or any payment through non-transferable paid vouchers usable only at eating joints or outlets shall not be included in column (ii).
- (iii) In item 5, any expenditure on conveyance, tour and travel (including foreign travel), on hotel, boarding and lodging, in connection with any conference shall be included in column (ii).
- (iv) In item 6, any expenditure on advertisement in any print or electronic media or on sponsorship of any sports event, etc, as referred to in proviso to clause (D) of sub-section (2) of section 115WB shall not be included in column (ii).
- (v) In item 7, any expenditure incurred for fulfilling any statutory obligation or mitigating occupational hazards, as referred to in Explanation to clause (E) of sub-section (2) of section 115WB shall not be included in column (ii).

Schedules-22 and 23

In these Schedules, fill the details of payment of advance fringe benefits tax and fringe benefits tax paid on self-assessment. The details of BSR Code of the bank branch (7 digits), date of deposit, challan serial no., and amount paid should be filled out from the acknowledgement counterfoil.

Part C

- (i) Quarter wise break-up of fringe benefits is required to be given in items 1 to 4, so as to facilitate computation of interest in item 12 for default in paying the quarterly instalments of advance fringe benefits tax.
- (ii) In item 5, fill the details of fringe benefits as computed in item 20(d) of Schedule 17. The amount in item 5 must necessarily be equal to the total of the amounts in items 1 to 4.
- (iii) In item 6, compute the fringe benefit tax payable on the value of fringe benefits for the previous year, i.e., on the amount in item 5.

- (iv) In item 7, compute the surcharge as prescribed by the law on the fringe benefit tax as computed in item 6. In case of a domestic company the rate of surcharge is 10 per cent whereas in case of a company other than a domestic company the rate of surcharge is two and one-half per cent.
- (v) In item 8, compute the education cess as prescribed by the law on the fringe benefit tax and surcharge thereon. The rate of education cess is 2 per cent.
- (vi) In item 12, compute the interest under section 115WJ(3) for default in payment of advance fringe benefit tax.
- (vii) In item 13, compute the interest under section 115WK(1) for defaults in furnishing return of fringe benefits.

Verification

Fill up the required information in the Verification. Strike out whatever is not applicable. Please ensure that the verification has been signed before furnishing the return. Write the designation of the person signing the return, which may be Managing Director/ Director/ Principal Officer/ an authorised Person as specified in section 140. Please note that any person making a false statement in the return or the accompanying schedules shall be liable to be prosecuted under section 277 of the Income-tax Act, 1961 and on conviction be punishable under that section with rigorous imprisonment and with fine.

Certificate of electronically furnishing the details of the Return

It be given by the same person who is verifying the Return.